



Loyola Institute of Technology and Science

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Approved by AICTE

Affiliated to Anna University Chennai



INTERNAL QUALITY ASSURANCE CELL

REPORT ON ACADEMIC AND ADMINISTRATIVE AUDIT

ACDEMIC YEAR 2022-2023

ACADEMIC AUDIT (2022-23) REPORT
(ODD & EVEN SEMESTER)

INTRODUCTION:

The Academic Audit was conducted on 30.05.2023 for the Academic Year (2022-23). The purpose of the audit was to provide the departments' regular strategic review of their teaching and learning initiatives a chance. The department heads gave the auditor their self-evaluation document. After reviewing the Departments' submitted documentation, the Auditor confirmed the information using the Standard Check List (questionnaires). The Auditor's findings served as the basis for the Consolidated Report, which is followed by sections that include the Action Taken and Suggestions for Improvement report.

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4. Dr. Merlin Sheela
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LIST OF FILES TO BE AUDITED

S. No	Parameter
1	Vision and Mission of department
2	Academic calendar
3	Curriculum and Syllabus for R2017 & R2021
4	Curriculum Enrichment Activity
5	Department faculty meeting and minutes
6	Class committee meeting
7	Extension and Outreach activity
8	NSS/SACL/YRC/NCC
9	Student admission and Scholarship (<i>Please verify the proof</i>)
10	Student Attendance (<i>Please verify the proof</i>)
11	Internal Assessment Test (please verify the check list)
12	Remedial class (Please verify the proof)
13	End semester result Analysis (<i>Please verify the proof</i>)
14	Co-curricular and Extracurricular activity (Please verify the proof)
15	Sports Award (<i>Please verify the proof</i>)
16	Value added Program/ certification course (<i>Please verify the proof</i>)
17	Internship/Field work Activity (<i>Please verify the proof</i>)
18	Placement/Career guidance/Higher Studies/Entrepreneurship (<i>Please verify the proof</i>)
19	Feedback on curriculum enrichment (stake holders) (<i>Student/Teacher/Parent/Alumini/Employer</i>)
20	Course file(theory) (<i>Please verify the check list</i>)
21	Course file (Laboratory) (<i>Please verify the check list</i>)
22	Research paper publication (<i>National and International Conference/journal</i>)
23	Mou activity (<i>Please verify the proof</i>)
24	Patent details (<i>Please verify the proof</i>)
25	Government job traning (<i>Please verify the proof</i>)
26	Faculty Appraisal/Faculty Development System) (<i>Please verify the proof</i>)
27	Department Previous year Academic audit and Action taken report

OVERALL ASSESSMENT

- Every department maintains uniform records and documentation.
- The number of student activities carried out in accordance with the programme plan (Programme for Students) has increased.
- The number of student internships, in-plant training, and industrial visits has increased.
- The interaction between faculty and industry/academia is unsatisfactory.
Only two department. Patents are filed/published by the Faculty Members.
- NPTEL Certifications are received by both Faculty and Students are lesser.
- Consultancy activities are available in few departments.
- Faculty publications in reputed journals are increased.
- Awards and Recognitions, Books/Chapters are minimum.

SUGGESTIONS

- Encouraging research funding and publications in reputable journals should be the goal for all faculty members.
- More student awards and recognitions are required.
- Conduct academic and outreach activities as per NEP 2020
- Teaching-Learning can be improved by using more No. of ICT tools.
- Industry Linked Laboratories should be planned for all departments
- Faculty encouraged to do patent.